

ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Required for both Non-Credentialed and Credentialed Teachers:

- ♦ High School Diploma or GED; and
- ♦ Minimum of two years of exposure, study and understanding of the Southern Lushootseed language and culture; and
- ♦ Demonstrated knowledge of the Southern Lushootseed language and Coast Salish culture; and
- ♦ Must demonstrate an ability to research Southern Lushootseed language and seek out cultural information; and
- ♦ Minimum 1 year in academic/school environment/school setting.
- ♦ Must demonstrate ability to design and implement lesson plans for students having a wide range of ages, abilities and achievements; and
- ♦ Must organize educational activities and effectively communicate with students ranging from infants to elders keeping in mind maturity and attention span levels of students; and
- ♦ Must have Intermediate knowledge of Microsoft Office applications.

Required for Credentialed Teachers:

- ♦ Must have successfully completed the Puyallup Language Teacher Training Program and have received a teaching certification from the Program; and
- ♦ Demonstrated ability to teach others; and
- ♦ Must have knowledge of effective student behavior management techniques and ability to deal with students in a positive and confident manner.

Note: Part-time work is prorated in crediting experience (e.g., if you work 20 hours per week for a 12-month period you will be credited with 6 months of experience).

Note: If hired as a Non-Credentialed Language Program Teacher, candidate will have two years from date of hire to successfully complete the Language Teacher Program in order to become credentialed or will no longer be able to work for the program.

Note: If hired as a Non-Credentialed Language Program Teacher, and candidate later receives a teaching certification from the Language Program thus becoming a Credentialed Language Program Teacher, pay rate will increase to the appropriate wage identified for certified teachers within the Program.

Language Skills

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to effectively present information to top management, public groups, and/or boards.

Mathematical Skills

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Other Skills/Requirements

Must have and maintain a valid Washington State driver’s license and proof of auto insurance.

Must have and maintain a First Aid/CPR certification.

Must have ability to speak and understand and read the Southern Lushootseed language.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Requires the ability to operate a personal computer, multi-line telephone, calculator, facsimile and photocopier.
- Requires the ability to read, write, communicate, and interpret information accurately in English.
- While performing the duties of this job, the employee is occasionally required to sit; use hands to finger, handle, or feel; reach with hands and arms, or feel objects, tools or controls.
- The employee is frequently required to stand and walk, and talk or hear.
- The employee must occasionally lift and/or move up to 30 pounds.
- Specific vision abilities required by this job include close vision, color vision and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level is low to moderate.
- The physical exertion is low to moderate.
- Work is performed in a classroom setting throughout the community.
- Position may be stressful at times due to confidential issues being addressed.

The Puyallup Tribe of Indians reserves the right to revise or change job duties and responsibilities as the need arises. This position description does not constitute a written or implied contract of employment.

INDIAN PREFERENCE EMPLOYER AS REQUIRED BY LAW

HOW TO APPLY:

Submit application and resume postmarked by the closing date to:

Human Resource Department
Puyallup Tribe of Indians
3009 East Portland Avenue
Tacoma, WA 98404

Ph.#: (253)573-7863

Fax#: (253)573-7963

Email: jobs@puyalluptribe-nsn.gov

*Note: Applications & copies of job announcements available at Rm. # 117
or online at www.puyallup-tribe.com*